

Office of the Burdwan Municipality

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Notice e-Quotation No. 1/2018-19

Memo No.- 824/XII/UPHCS

Dated:- 17/05/18

The Honorable Chairman on behalf of Burdwan Municipality, invites e-Quotation for the work detailed in the table below.(Submission of Bid through *online*).The Quotation will be valid upto 31st March 2019.

Sl. No.	Name of the work	Unit Rate	Earnest Money	Name of the Concerned Division	Eligibility of Contractor.
1	Supply & install of Semi Automated ELISA Reader with printer, Semi Automated ELISA washer & Micropipettes.	1	10000/-	Burdwan Municipality	Manufacturer or their authorized stockiest / distributors should have credential of same nature of supply within last three financial years.
2	Supply & install of CELL COUNTER	1	10000/-	Burdwan Municipality	Manufacturer or their authorized stockiest / distributors should have credential of same nature of supply within last three financial years.

1. Applicants willing to take part in the process of e-Quotating will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> using the option — click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the Quotation submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>

2. Intending Bidders/ Suppliers can search and download **Nle-Q** and other Quotation documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of Quotation documents electronically.

3. For participating in the Quotation, the Bidders shall have to pay the Earnest Money as specified in this NleB shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) Dt. 28.07.2016 of Finance Dept., Govt. Of West Bengal).

4. Every such Transfer shall be done on or after the date of publish of NleB. Any Bid without such Transfer of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt have to be uploaded as Statutory document.(Scanned copy).

5. Eligibility criteria for participation in tender:

- i) The prospective bidders have to be either reputed manufacturer or their authorized stockists/distributors having credential of same nature of supply within last three financial years under the authority of State/Central Gov. State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government and having Credential supply value of minimum 40% of Single work order which the agency has completed.
- ii) In case of authorised stockists/distributors are they have to be submitted the documents and authorization letter in their favour.

N.B. Estimated amount, Date of completion of project & detail communicational address of Client with phone number must be indicated in the Credential Certificate.

The copy of the work order/letter of acceptance (L.O.A.) along with the specific price schedule of the work for which the credential has been issued must be attached. Otherwise the tender accepting authority reserve the right to reject the technical bid outright.

- iii) Pan Card, Trade License, Pesticides & Insecticide License, G.S.T Registration Certificate, Professional Tax receipt Challan for the year 2017-18 to be accompanied with the Technical Bid document. Income Tax (Saral), Acknowledgement Receipt for assessment year (2016-17) to be submitted. [Non Statutory Documents].
- iv) Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by any Department during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).
- v) Registered Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. along with other relevant supporting papers. [Non Statutory Documents]
- vi) A prospective bidder shall be allowed to participate in the Job either in the capacity of individual or as a partner of a firm.
- vii) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non Statutory Documents]
- viii) Where there is a discrepancy between the rate in figures & words the rate in words will govern.
- ix) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- x) **Joint Venture will not be allowed.**

6. **No Mobilisation Advance and Secured Advance** will be allowed.

7. **Bids shall remain valid** for a period not less than **120(One Hundred Twenty) days** after the dead line date for Financial Bid/ Sealed Bid . "Bid valid for a shorter period shall be rejected by the 'Screening Committee' as non-responsive."

8. Date & Time Schedule:-

Sl. No.	Particulars	Date and Time
a)	Date of uploading of NIEB. and Bid Documents online) (Publishing Date)	18/05/2018 at 10:00 Hrs.
b)	Documents download/sell start date (Online)	18/05/2018 at 11:00 Hrs.
d)	Bid submission start date (On line)	18/05/2018 at 12:00 Hrs.
e)	Bid Submission closing (On line)	08/06/2018 at 18:00 Hrs.
f)	Bid opening date for Technical Proposals (Online)	11/06/2018 at 10:00 Hrs.
g)	Date of uploading list for Technically Qualified Bidders (online)	To be notified later
h)	Date and Place for opening of Financial Proposal (Online)	To be notified during up-loading of Technical Evaluation Sheet of Bidders
i)	Date of uploading of list of qualified bidders along with the offer rates through (on line),	To be notified later.
j)	Also if necessary for further negotiation Through offline for final rate.	To be notified later.

9. There shall be no provision of Arbitration.
10. **No. price preference and other concession will be allowed.**
11. **Earnest Money: - Earnest Money Deposit shall be paid by online internet bank transfer or NEFT or RTGS (as per GO No. 3975-F(Y) Dt. 28.07.2016 of Finance Deptt. Govt. Of West Bengal).**
12. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Quotation, the cost of visiting the site shall be at the Bidder's own expense.
13. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Chairman, Burdwan Municipality reserves the right to reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
14. **Refund of EMD**: - For L1 Bidder the Earnest Money of all the unsuccessful Bidders deposited in favour of Chairman, Burdwan Municipality will be refunded by the Chairman, Burdwan Municipality on receipt of application from Bidders after completion of Quotation process in all respect.
15. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
16. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
17. No **CONDITIONAL/ INCOMPLETE QUOTATION** will be accepted under any circum-

stances.

18. The Chairman, Burdwan Municipality. Reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.
19. During scrutiny, if it comes to the notice to Bidders inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, that Quotation will not be allowed to participate in the Quotation and that application will be out rightly rejected without any prejudice.
20. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest Bidder if found necessary. After verification, if it is found that such documents submitted by the lowest Bidders is either manufacture or false in that case, work order will not be issued in favour of the Bidders under any circumstances.
21. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-
 1. NIQ
 2. Technical bid
 3. Financial bid

Sl.No.	Category Name	Sub-Category Description	Details
A.	CERTIFICATES	CERTIFICATES	1. PAN. 2. P. Tax Challan (2017-18) 3. Latest IT Receipt. 4. IT-Saral for Assessment year 2014-2015,2015-2016,2016-17 5. Trade License 6. G.S.T Registration Certificate. 7. Authorization Letter from Manufactures in respect of this tender.
B.	Company details	Company details-1	1. Proprietorship firm 2. Partnership firm (Partnership deed, Trade license) 3. LTD. Company (Incorporation certificate, Trade License). 4. Society (society registration copy, trade license) 5. Power of Attorney.
C.	Credential	Credential-1	Credential: Similar nature of work done & completion certificate which is applicable for eligibility in this tender.

Technical Specification

1. Semi Automated ELISA Reader

- a) Photometer 8 – 12 measurement channel.
- b) Wave length range 405 – 620 nm with upgradable slots should be available.
- c) Filter: 405,450,492 & 620 nm with optional additional filters.
- d) Absorbance range 0 to 4. OD.
- e) Reading time for 96 well plates will not exceed 20 seconds.
- f) Should be capable of reading in Multi level volume content.
- g) On board shaking with programmable time.
- h) Should have LED / Halogen light source & free replacement of light source for 10 years with free calibration at the time of changing of light source.
- i) Calibration of the reader should be at least once a year during the period of warranty & CMC without any additional cost.
- j) Product certification: - CE / US FDA / BIS certified.
- k) Quality certification: - ISO certificate.
- l) Compatible good quality UPS with appropriate KVA – 30 minutes back up.
- m) The UPS with battery should also be under warranty & CMC.

Programming:

- i) Provide Levy Jennings chart recording system for QC & printout facility.
- ii) Multi blank programming facility, various types of cut off programme.
- iii) Should be capable of printing results for 8 x 12 wells.
- iv) Should provide computer with licensed software and compatible printer during warranty & CMC period.
- v) Reader compatible licensed software should have unlimited uploading during warranty & CMC period.

2. Semi Automated ELISA Washer

- a) Cross wise aspiration, over flow washing, bottom washing
- b) Automatic manifold detection.
- c) 8 or 12 channel manifold
- d) Plate carrier auto cleavable and also can be sterilized.
- e) Equipment should be capable of using compatible bottle or container (should be supplied with additional 4 bottles)
- f) Volume of wash liquid dispensed 50 to 350 μ L with 50 μ L increment
- g) Suitable for UV & flat bottom micro plate etc.

- h) Residual volume per well < 2 μL
- i) Waste bottle with fluid sensor should be provided
- j) Product certification: CE / US FDA / BIS certified.
- k) Quality certification: - ISO certificate.

3. Micro Pipettes

- a) Fully auto cleavable with tip rejecter.
- b) Control button shall be operated by very low operating force.
- c) Ejector shall be operated by very low operating force
- d) Should have two auto cleavable trays.

Note - i) should provide calibration certificates from NABL accredited agency every year during warranty & CMC period.

ii) Calibration cost will have to be borne by the supplier.

- The following set of Micropipettes should be supplied with each ELISA Reader & Washer.

SL. NO.	MICROLITERES (μL)	Quantity
1	2 – 10 μL	2
2	10 – 100 μL	2
3	100 – 200 μL	2
4	200 – 1000 μL	1
5	Adjustable 8 channel (40 - 300 μL)	2

- Capability and Reproducibility of the Micropipettes.

SL. NO.	MICROLITRES (μL)	ACCURACY	REPRODUCIBILITY
1	2 – 10 μL	$\pm 1 \%$	1% - 0.5%
2	10 – 150 μL	$\pm 1 \%$	1.5% - 1%
3	100 – 1000 μL	$\pm 1 \%$	0.5% - 0.4%

Note: - The combination of micropipettes in terms of set has been given from 2 μ L. To 1000 μ L. which is indicative in nature. Any other combination to cover this volume may be considered.

e) Product certification :- CE / US FDA / BIS certified

- The micropipettes may or may not be from the same manufacture of ELISA Washer, but they must comply with the tender specification (Sartorius / Pipettman / Biohit / Eppendorf / Thermo fisher / Gilson)

CELL COUNTER

Technical Specification

1. The machine should be Fully Automated Haematology Analyzer providing at least 19 parameters including 3-part differential, with user definable settings to have both RDW-CV & RDW-SD.
2. Cost per test, onboard stability & test pack size to be included in from 9 & From 12.
3. The system should be capable of processing samples at a speed of at least 60 samples per hour in whole blood mode. Paediatric mode should be there for analyzing low volume samples with reportable results for differential parameters along with total counts.
4. The system should use the proven and approved “Volumetric Metering” system of cell counting for WBC’s, RBC’s, and PLT’s for high precision of the results & stability of the calibration. WBC differential parameters such as Granulocytes / Neut, Lym & Mixed Cells in absolute count will be preferred.
5. The system should have a large LCD display to have a review of all results along with the three histograms of WBC, RBC & PLT on the screen with automatic floating discriminator.
6. The system should be a two reagent system other than a cleaner with non-cyanide based reagent for Hb estimation, using high intensity LED and not lamp.
7. The system should have world reference “Electrical Impedance” method of cell counting for the reliability of the results, with an integrated temperature sensor for monitoring & compensating for shifts in room temperature. The system should have inbuilt probe wiping after every sample.
8. 4 sets of tri-level control to be supplied in a staggered manner over a period of 6 months.
9. External Roller Mixture with capacity of at least 6 – 9 vials to be supplied.
10. Equipments should be supplied (staggered) with a free reagent for testing 1000 samples in a span of 6 months.
11. The system should have a low cost per test (considering a load of 200 samples per month).
12. Should be supplied with 1 KVA online UPS (Libert / APC) having 30 minutes back up.
13. All reagents required should be available locally from the company or its authorized distributor within 7 days of placement of order.
14. Warranty: 2 years; CMC: 5 years.
15. Product certification: CE / US FDA / BIS certified.

INSTRUCTION TO BIDDERS

SECTION - A

1. General guidance for e-Quotation : -

Instructions/ Guidelines for Quotation for electronic submission of the Quotation online have been annexed for assisting the contractors to participate in e- Quotation.

2. Registration of Contractor

Any contractor willing to take part in the process of e-Quotation will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Quotation site as given on the web portal.

3. Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate(DSC) for submission of tenders, from the approved service provider of the National Information's Centre(NIC) on payment of requisite amount details are available at the Web Site stated in Clause 3 DSC is given as a USB e-Token.

4. The contractor can search & download NIQ & Quotation Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Submission of Quotation.

General process of submission, Quotation is to be submitted online through online the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal& the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

7. Penalty for suppression / distortion of facts

Submission of false document by Bidders is strictly prohibited and if found action may be referred to the appropriate authority for prosecution as per relevant IT Act.

8. Rejection of Bid

The Chairman, Burdwan Municipality reserves the right to accept or reject any bid and to cancel the bidder process and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for Employer's action.


Chairman,
Burdwan Municipality

1. The principal Secretary, Municipal Affairs Deptt, writer's Building, Kol-700001.
2. The Director, State Urban Development Agency (SUDA), salt lake, ILGUS BHAVAN,Kol- 700106.
3. The Sabhadhipati, Burdwan Zilla Parishad, Burdwan
4. The Dist. Magistrate, Burdwan District, Burdwan.
5. CMOH, BURDWAN
6. Vice Chairman, Burdwan Municipality;
7. The M.C.I.C(S.W.M). Burdwan Municipality;
8. The M.C.I.C(Health). Burdwan Municipality;
9. The E. O. / F.O Burdwan Municipality.
10. Secretary, Burdwan Municipality.
11. Super/Administrator, BMHC, Burdwan Municipality.
12. IT Co-coordinator (Notice Board and Official Website), Burdwan Municipality, Burdwan


Chairman
Burdwan Municipality