

# Office of the Burdwan Municipality

G.T. Road, Burdwan, West Bengal, India – 713101

Phone: +91 342 2662518 / 2664121 / 2662777 | Fax: +91 342 2560717

Email: [info@burdwanmunicipality.gov.in](mailto:info@burdwanmunicipality.gov.in) | Website: [www.burdwanmunicipality.gov.in](http://www.burdwanmunicipality.gov.in)

Memo No: 1238/G/1(5)/A-9

Date: 19.01.21

## Notice Inviting Quotation

Burdwan Municipality here by invites sealed Quotation from reputed & experienced Printers & Suppliers for printing & supply of the **Issue & Receive Register** for smooth running of different official jobs, at BM Office. Other details with terms & conditions are given below.

### **Quotation Schedule:**

1. Last date of submission of quotation: 30.01.21
2. Opening of quotation: 30.01.21 at 12.00 p.m.
3. Place of submission of quotation: General Deptt, B.M.
4. This quotation rate will be valid up to 31.01.2022.

### **Description of Item (Contact at Genl. Department for others details): -**

1. **Issue Register – 30 pc.**
2. **Received Register – 30 pc.**

### **Terms & Conditions:**

1. Payment will be made on satisfactory delivery of the materials.
2. Rate to be quoted per piece with inclusive of all taxes and duties as applicable freight, forwarding and delivery charges at site, if any.
3. One representative of each quotation may attend the opening of the sealed quotation.
4. The authority reserves the right to accept or reject any quotation without assigning any reason or any correspondence.

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### **Copy to:**

1. Secretary, B.M
2. F.O, B.M
3. UDC, Genl. Deptt., B.M
4. Office Notice Board
5. [www.burdwanmunicipality.gov.in](http://www.burdwanmunicipality.gov.in)(website)

For wide circulation.

Executive Officer  
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