

# OFFICE OF THE BURDWAN MUNICIPALITY

## TENDER

Memo No:- 1120/xii/UPHCS

Date :- 13/08/2019

Tender is invited for supply of **PRINTING AND STATIONARY GOODS** under NUHM, BM for the bonafide and authentic suppliers having credential of last two years. The interested parties may also visit the official website (<http://burdwanmunicipality.gov.in>). Details are available at Burdwan Municipal Health Centre, Alamganj, Jhurjhure Pool, Burdwan Municipality.

Please quote your rate at Burdwan Municipal Health Centre, Alamganj, Jhurjhure Pool, Burdwan, against specification.

The quotation should be submitted in an official letter head with up to date renewal of trade license with full address.

Open quotation will be treated as cancelled.

The said **STATIONARY ITEMS** are to be delivered within 7 days from the date of placing the order.

Payment will be made after delivery of the materials as per work order.

The authority reserves the right to accept or reject any or all the quotation without assigning any reason or any correspondence whatsoever.

### **Tender Schedule:**

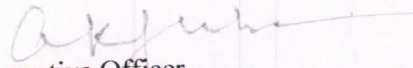
1. Last Date & Time of submission of tender:

..... 26<sup>th</sup> August' 2019, 3.00PM

2. Opening of Tender:

..... 27<sup>th</sup> August' 2019, 3.00PM

3. Place of submission of tender: Burdwan Municipal Health Centre, Jhurjhure Pool, Alamganj, Burdwan

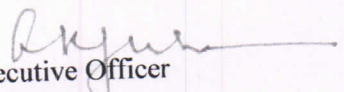
  
Executive Officer  
Burdwan Municipality

Memo No: - 1120/xii/UPHCS (1-13)

Date:- 13/08/2019

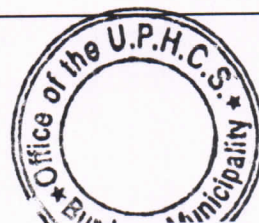
Copy forwarded for information to;

- 1) Sri / Smt ..... Member of Purchase Committee, B.M.
- 2) D.M. Purba Bardhaman (With a request to display at your Office Notice Board.)
- 3) A.D.M. Purba Bardhaman Zila Parisad. (With a request to display at your Office Notice Board.)
- 4) C.M.O.H. Purba Bardhaman. (With a request to display at your Office Notice Board.)
- 5) SDO Sadar (N) & Administrator, Burdwan Municipality.
- 6) F.O, BM
- 7) Secretary / Accountant. B.M.
- 8) Superintendent, BMHC.
- 9) Administrator, BMHC & Nodal Officer NUHM
- 10) PHM, NUHM.
- 11) IT Coordinator, B.M.(with a request to upload the tender on office website)
- 12) Notice Board (B.M. Office / U.P.H.C.S.)
- 13) The Editor ..... News Paper.

  
Executive Officer  
Burdwan Municipality

**OFFICE OF THE BURDWAN MUNICIPALITY****Procurement of stationary goods at UPHCs under NUHM****Printing & Stationary Goods**

1	A4 Paper ( Per Pkt)
2	Alpin (Per Box)
3	Attendance Register (Per Piece)
4	Binder Clip(Medium, Small)
5	Broom stick (Jhul Jharu) (Per Pice)
6	Broom Stick (Ful Jhanta) (Per Piece)
7	Brown Envelope (1000 piece) (10 X 4.5)
8	Calculator ( Per Piece ) 10 Digit Ckeck
9	Carbon Paper ( Per Box)
10	Cello Tape (Per Pice)
11	Channel File
12	Cover File (per piece)
13	Cup & Dish (Per Set)
14	Door Mat (Per Piece)
15	Duster ( Big) Per Piece
16	Duster ( Small) Per Piece
17	FeviStick (Per Piece)
18	File Binding Ribbon (Per Roll)
19	Flat File
20	Folder File (per pice) Normal Size
21	Folder File (per piece) With printing
22	Gum (Per piece) 700 ml
23	Gurder (Rubber Band) (100 gm)
24	Hand Towel (Per Piece) Stander Size
25	Hand Wash (Per Piece)
26	High Lighter Pen (Per Piece)
27	James Clip (Per Box)
28	Knife (Per Piece)
29	LED Torch (Fiber Body) (Per Piece)
30	Marker Pen for White Board
31	Mosquito Coil ( Per Box)
32	Mosquito Repellent Matchine (Per Pices)
33	Mosquito Repellent Oil (Per Piece)
34	Paper Tag (Per Bunch)
35	Paper Weight (Per Piece)
36	Pen Stand (Per Piece)
37	Plastic Folder (Per Piece)
38	Plastic Ladel (Per Piece)
39	Plastic Mug (Per Piece)



**OFFICE OF THE BURDWAN MUNICIPALITY**

**Procurement of stationary goods at UPHCs under NUHM**

40	Punch Machine (Per Piece)
41	Register (10 No)(per piece)
42	Register (16 No)(per piece)
43	Register (10 No)(per piece) with printing
44	Register (16 No)(per piece) with printing
45	Room Freshner (Per Piece)
46	Rule Register (per piece) Dista Khata
47	Scissor Medium Size (Per Piece)
48	Stamp Pad (Per Piece)
49	Stamp Pad Ink (Per Piece) 700 ml
50	Stapler (Per Piece) Small
51	Stapler Pin ( Per Box)
52	Steel Scale (Per Piece)
53	Stock Register (10 No)(per piece)
54	Stock Register (20 No)(per piece)
55	Table Cloth
56	Use & Throw Pen (per piece)
57	Voucher File (Big)
58	Voucher file (Small)
59	Water Bottle (Per Piece)
60	Water Glass with lid (Per Piece)
61	Water Jug (Per Piece)
62	White Board (medium, big)
63	White Envelope (1000 Piece) (10 X 4.5)
64	White Register (Per Piece) Dista Khata
65	White Writing Pad (Per Piece)
66	Whitener Pen ( Per Piece)
67	Wood Pencil (Per Box)

