

# Office of the Burdwan Municipality

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Memo No: - 56/LI/XII-6

Date: - 14.09.2021

## Notice Inviting Expression of Interest

Burdwan Municipality hereby invites Expression of Interest (EOI) from reputed Indian companies / agencies for setting up and operating the Beautification & Street Light Facilities at Burdwan.

### 1. The scope of work

Scope of work envisioned for the Beautification & Street Light Facilities is as follows:

- Beautification of the electric poles and the area with modern electrical fittings, e.g. rope lights, chains etc.
- Maintenance of existing street light poles along with payment of energy bills
- Installation of new poles, if required, as per direction of this office
- Beautification of the catchment area. Innovative proposals will be encouraged.
- Creation of greenery and daily Cleaning of the catchment area.
- The successful agency will have the right to exploit the advertising rights on prior approval of this office.

The entire area has been divided in 06 (Six) zones from Ullahs More to Nawabhat More on G.T. Road. The interested agencies may apply for any zones or all the zones at a time. In case any agency applies for more than one zone, they have to submit separate proposals for each zone. The zones are as follows: -

Sl No	Zone No	Zone Name	Minimum Bid Value (Rs. Per year)
1	Zone -1	Ullahs More to Police Line	2,00,000.00
2	Zone -2	Police Line to Chotonilpur More	2,00,000.00
3	Zone -3	Chotnipur More to College More (excluding RoB)	3,00,000.00
4	Zone -4	Newly constructed Railway Over Bridge (RoB)	3,00,000.00
5	Zone -5	College More to Saraitikar More	2,00,000.00
6	Zone -6	Saraitikar More to Nawabhat	2,00,000.00

Private entities with experience in setting up and operating facilities in the above mentioned scope of work can submit the Expression of Interest.

2. **Tenure of the term:** Initially for a period of 5 years from the date of executing the agreement.

### 3. Applications:

Applications for EOI must be clearly marked "Expression of Interest for setting up the Beautification & Street Light Facilities at Burdwan" and to be submitted in two envelope system along with relevant annexure as per following schedule in sealed envelope either by hand or by post/courier to the undersigned. Any bids arriving beyond the schedule time will not be entertained and this office will not be responsible for any postal delay.

The EOI to be submitted in two envelope system in the following manner: -

- Technical Bid: This envelope shall contain the technical details and EMD of Rs. 50,000.00 (Rupees Fifty Thousands Only). This envelope should be superscripted as "Technical Bid" on the top.
- Financial Bid: This envelope shall contain only the price bid. This envelope should be superscripted as "Financial Bid" on the top.
- The final envelope shall contain the above two envelopes.

d. Financial bids of only qualified bidder shall be opened later in presence of eligible bidders or their representatives. The time, date and place of opening of price bid will be notified later.

A. **Technical proposal:** Applicants for EOI are requested to furnish the following information along with the EMD: -

i. **Earnest Money Deposit:** Rs. 50,000.00 (Rupees Fifty Thousands only). EMD in the form of Demand Draft only in favour of Chairperson, Burdwan Municipality. Unsuccessful bidders will be refunded the EMD after completion of the EOI process. The EMD of the successful agency shall be converted into security deposit.

ii. **Details of the company/entity** ( Please provide details of the entity(s) which is/are submitting an Expression of Interest for the project)

a. Name of the Company/ Entity

b. Legal Status (Company- Public/ Private, Partnership, Limited Liability, Sole Proprietorship, etc.)

c. Country of Incorporation

d. Date of Establishment of the Entity in MMY format

e. Principal place of Business

f. Contact Details of Designated Representative

i. Name

ii. Designation

iii. Address

iv. Phone No./Fax/Email

g. Tax registration: The bidder should have a registered number of (copies to enclose)

i. GSTIN

ii. Pan Number.

iii. **Credential/Experience: Technical Capability**

Previous experience of handling , Maintenance and beautification projects of middle divider landscape & end-to-end execution for Civic/ Central/State Govt. Organizations during last specific to median electric poles for street light which includes creative conceptualization of the Projects in last 10 years.

Please provide details of projects that you have completed or are in the stage of operation in the field of Beautification & Street Light Facilities in the last 10 years in the format provided below (mention projects in descending order of capacity):

a) Name of the Client/ Public Authority

b) Description of the project : Public Private Partnership (PPP)/ any other Model used in the project (if applicable)

c) Date of completion of the project (in MMY format)

d) Capital cost of the project in INR (if the scope of work includes setting up of the facility for the project)

e) Scope of Work

iv. **Project and Technology Management :** Please provide the following details to help us understand your project and technology management plan

1. Technology proposed for the project

2. Plan for beautification

3. Manpower staffing for the project including details of manpower requirements (skilled and unskilled separately) and plans for sourcing such manpower locally for the project

4. Assessment of the key risks perceived by the private entity on the project
5. Possible risk mitigation mechanisms
6. Expectations of the private entity from Burdwan Municipality

The private entities may at their discretion provide any supporting documents which enhances the clarity of the project and technology management strategy.

The shortlisted agencies will be invited for technical evaluation and they have to give a presentation on their proposal.

- B. **Financial proposal:** Bidder is required to quote his yearly Agreement fees payable to the Authority. The quotation required to be given in the format of Price/ Financial bid.

#### 4. Date & Time Schedule:-

Sl.	Particulars	Date&Time
1	Date of publishing of EOI	15/09/2021
2	Pre bid meeting	18/09/2021 at 03.00 PM
3	Last Date of Submission of EOI to the office of the Burdwan Municipality	22/09/2021 upto 03.00 PM
4	Date of opening of technical bid.	22/09/2021 at 04.00 PM
5	Date of technical bid evaluation and presentation from the agencies	23/09/2021 at 12.00 Noon
6	Date of opening financial bid.	To be declared later

5. **Security Deposit:** The successful bidder(s) has to deposit 10% amount of the bid value of one year as security deposit. The EMD submitted by the agency will be adjusted with the Security Deposit. The security deposit will be released on completion of the term of the work.
6. **Advertisement Tax:** In addition to the Bid Value, all the agencies are to pay the Tax on Advertisements as per Section 123 of West Bengal Municipal Act 1993, on actual basis.

#### 7. Terms & Conditions

- a. The authority reserves the right to accept or reject any or all the quotations without assigning any reason or any correspondence whatsoever and no claim in this respect will be entertained. During scrutiny, if it comes to the notice to tender inviting authority that any information provided by the bidder is incorrect /manufactured /fabricated, that bidder will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice. These details of EOI can be downloaded from our website [www.burdwanmunicipality.gov.in](http://www.burdwanmunicipality.gov.in).
- b. The agency should have to take proper measure to avoid any type of pollutions, including sight pollution.
- c. The Agency must set up at least one office in the respective municipal area where agency is seeking empanelment within a month after award of bid.

#### 8. Disclaimer

BURDWAN MUNICIPALITY has prepared this document solely to assist prospective Bidders in making their decision of whether or not to submit a bid. While BURDWAN MUNICIPALITY has taken due care in the preparation of information contained herein and believes it to be accurate, neither BURDWAN MUNICIPALITY or any of its authorities or agencies nor any of their respective officers employees, agents or advisors gives any warranty or make any representations, express or implied, as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a Bid. The information is provided on the basis that it is non-binding on BURDWAN MUNICIPALITY, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

BURDWAN MUNICIPALITY reserves the right not to proceed with the EOI, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the EOI further with any party submitting a bid.

No reimbursement of cost of any type will be paid to persons, or entities, submitting a Bid.

*Pranab Chatterjee*  
Chairperson  
Board of Administrators  
Burdwan Municipality

Memo No: - 56/1(4)/L1/XII-6

Date: - 14.09.2021

Copy forwarded for information the: -

1. Sri Ainul Haque, Vice-Chairperson, Board of Administrators
2. Smt. Alpana Halder, Vice-Chairperson, Board of Administrators
3. Dr. Sankha Subhra Ghosh, Member, Member, Board of Administrators
4. Smt. Uma Sain, Member, Board of Administrators

*Pranab Chatterjee*  
Chairperson  
Board of Administrators  
Burdwan Municipality

Memo No: - 56/2(7)/L1/XII-6

Date: - 14.09.2021

Copy forwarded for information & wide publication to the: -

1. District Magistrate, Municipal Affairs Section, Burdwan
2. Sabhadhipati, Burdwan Zilla Parisad
3. Executive Officer, Burdwan Municipality
4. Finance Officer, Burdwan Municipality
5. In-Charge, License Department, Burdwan Municipality
6. Office Notice Board.
7. IT-Co ordinator, Burdwan Municipality to upload in the official website.

*Pranab Chatterjee*  
Chairperson  
Board of Administrators  
Burdwan Municipality