

# Office of the Burdwan Municipality

G.T. Road, Burdwan, West Bengal, India – 713101  
Phone: +91 0342 2662518 / 2664121 / 2662777 | Fax: +91 0342 2560717  
Email: burdwanmunicipality@gmail.com | Website: www.burdwanmunicipality.gov.in

Memo No. 522/G/XII-9

Dated:- 27/09/201

**NOTICE INVITING ELECTRONIC BID No. 1**  
**Tender Ref: No. WBMAD/BM/GENERAL/1/2021-2022**

The Honourable Chairperson, Board of Administrators on behalf of Burdwan Municipality, invites e-Bid for the work detailed in the table below.(Submission of Bid through *online*).

**1. List of work:-**

SI No	Name of Work	Minimum Bid Value/ year (Rs)	Earnest Money (Bid Security) in(Rs.)	Duration of tender period	Eligibility of contractor
1.	<b>For operation and Collection of Toll from Sand Carrying Vehicles and Toll Tax on Goods Carrying Vehicles at different entry points of this municipal area</b>	Rs. 21,00,000.00 (Rupees Twenty one Lakhs only)	Rs. 1,00,000.00 (Rupees One Lakh Only)	03 (three) years	Bonafide eligible contractor through pre qualification

1. A bidder desirous of taking part in a E-BID shall login to the e-Procurement Portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and Password and thereafter may download the E-BID documents from the website directly with the help of Digital Signature Certificate.
2. Earnest Money: An earnest money amounting to Rs. 1.00 Lakhs (Rupees One lakhs only), shall have to be deposited by all intending bidders. In any case Fixed Permanent Security Deposit will not be entertained as an earnest money as per notification no.24- A/2D-13/2010 dated 31/01/2014.
3. As per G O No. 3975-F(Y) dated 28.07.2016 read with Finance Department vide No. 5688-F(Y)dt.03.11.2016 of the Secretary, Audit Branch, Finance Department a bidder should initiate payment of pre-defined EMD for the E-BID by selecting from either of the following payments modes: The amount of pre-defined Earnest Money is to be submitted online in the following payments modes:
4. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
5. RTGS/NEFT in case of offline payment through bank account in any bank. (Details of which has been narrated in "Instruction to Bidders").
6. Both technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in> E-BID document may be downloaded from website & submission of Technical Bid/Financial Bid will be done as per E-BID Schedule stated in Sl. No.25. The documents submitted by the

bidders should be properly indexed and be self attested with seal. The FINANCIAL OFFER of the prospective bidders will be considered only if the TECHNICAL BID of the bidder is found qualified by the 'Tender Evaluation Committee.' Their decision will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website

7. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information or if any permission required to obtain from any authority/organization that may be necessary for preparing the Bid/ execution the work and entering into a contract for the work as mentioned in the Notice inviting E-BID, the cost of visiting the site/permission shall be at the Bidder's own expense.
  - a. Scope of Work:
    - i. To collect sand carriage taxes as entry fees from different vehicular traffic entering in the territory of Burdwan Municipality from respective sand beds at the rate of Rs. 20.00 (Rupees Twenty) only per 100 cft. for each carriage (every trip) for carrying sand.
    - ii. To collect toll tax as entry fees from different vehicular traffic at the following approved rates.
      - Rs. 50.00 (Fifty) for heavy vehicle of 10 wheelers.
      - Rs. 40.00 (Forty) for big trucks (Full Punjab Body).
      - Rs. 30.00(Thirty) for trucks having Bangla Dala.
      - Rs. 25.00 (Twenty-Five) for mini trucks, tempos, tractors etc.
    - iii. All the expenses in respect of manpower, contingencies, stationary and other expenses for the operation to be absolutely the responsibility of the agency.
    - iv. Toll Collection on Sand Carrying Vehicles: Old Sadarghat, Sadarghat, Idilpur
    - v. Toll Tax on Goods Carrying Vehicles: Anjirbagan, Tejganj, Rathtala, Bongpur, Golapbag, Goods Shed Road, Station Bazar.
8. Eligibility criteria for participation in E-BID:
  - a. The prospective bidders shall have satisfactorily completed as a prime agency during the last 5(five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State/Central Gov., State/Central Gov. undertaking /Statutory Bodies constituted under the statute of the Central / State Government and having a magnitude of 40(Forty) percent of the minimum bid amount put to E-BID.[Non Statutory Documents] i.e. the magnitude of the credential should be the magnitude of the minimum bid amount of the work which the agency has completed.  
N.B. Minimum bid amount, Date of completion of work & detail communicational address of Client with phone number must be indicated in the Credential Certificate.
  - b. The copy of the work order/letter of acceptance (L.O.A.) along with the specific price schedule of the work for which the credential has been issued must be attached. Otherwise the E-BID accepting authority reserves the right to reject the technical bid outright.
  - c. PAN Card, Valid Professional Tax Deposit Challan, Valid Trade License, valid certificate of 15-digit Goods and Service Tax payer Identification Number (GSTIN) under GST Act. 2017 with relevant document(s), Income Tax Return for last 3 financial years and any other(s) if applicable to be accompanied with the Technical Bid document.
  - d. Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by any Department during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive).
  - e. Registered Co-operative Societies / Labour co-operative Societies or any other co-operative society (eligible to bid) registered under the Act are required to furnish valid Bye Law, Current Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the year current year. Professional Tax Deposit Challan for the Financial Year last year, PAN Card, Valid 15-digit Goods & Service Tax Payer Identification Number (GSTIN) under GST Act, 2017 with relevant document with up-to-date return along with other relevant supporting paper.
  - f. A prospective bidder shall be allowed to participate in the Job either in the capacity of individual or as a partner of a firm.

- g. The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non Statutory Documents]  
Where an individual person hold a digital certificate in his / her own name duly issued to him / her against the company or the firm of which he / she happens to be a director or partner, such individual person shall, while uploading any E-BID for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his / her favour, by the rest of the directors of such company or the partner of such firm, to upload such E-BID The power of attorney shall have to be registered in accordance with the provision of the Registration Act.1908 as per G.O. no. 61/SPW/12 dated 08/06/12.
- h. Partnership Firm, Company Limited Firm, Private Company Limited Firm shall be registered by the respective competent authority from the Register of Firms, Society, Non-Trading Corporation, Registrar of Companies etc. & copy of Registration Certificate (with allotment of Registration No.) will have to be submitted, otherwise the Technical Bid will not be considered for qualification & Financial Bid shall not be opened.
- i. Where there is a discrepancy between the rate in figures & words the rate in words will govern.
- j. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- k. Must have a turnover not less than Rs. 50 Lakhs (Rupees Fifty Lakhs Only) for last three financial year. Bidder has to upload Audited Balance sheet, Profit and Loss Account and Auditor's Report from the Statutory Auditor.
- l. The bidder must have at least one office in Burdwan or bidder must provide undertaking in establishing an office in Burdwan within 30 days of issuing LOI in case of successful bidder
- m. Joint Venture will not be allowed.
- n. Employees 'Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.
- o. Minimum wages to the workers shall be paid according to the rates notified and / or revised by the State Government from time-to-time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable has to be made.
- p. Adequate safety and welfare measures must be provided as per the extant rules.
9. The Agency to quote their consolidated rate including GST.
10. No Mobilisation Advance and Secured Advance will be allowed.
11. Agencies shall have to arrange land for creation of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
12. Bids shall remain valid for a period not less than 120 (One Hundred Twenty) days after the dead line date for Financial Bid/ Sealed Bid . "Bid valid for a shorter period shall be rejected by the 'Screening Committee' as non-responsive."
13. There will be no provision of Arbitration.
14. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders before bidding
15. All intending bidders are requested to be present in the office of, Burdwan Municipality, during opening of the E-BID as per the dates mentioned in the notice to observed the E-BID opening procedure. No CONDITIONAL/ INCOMPLETE E-BID will be accepted under any circumstances.
16. In the event of acceptance of lowest quoted Rate, no multiple minimum rates will be considered by the Department.
17. In case of item rate E-BID, the technically qualified bidder, whose total offered price considering sum of offered prices of all the items of works taken together, stands lowest, will be considered for acceptance. In no case lowest bidder of individual items of works will be considered for acceptance for the corresponding items of works.
18. The E-BID Inviting Authority reserves the right to cancel the NIEB at any stage due to unavoidable circumstances and no claim in this respect will be entertained.
19. During the scrutiny, if it comes to the notice of the E-BID inviting authority that the credential(s) and/or any

other paper(s) of any bidder are incorrect / manufactured / fabricated, that E-BID will be out rightly rejected and further penal action may be taken against him as per rule.

20. In case there is any objection regarding prequalifying an agency, that should be lodged to the the Authority, Burdwan Municipality within 48 (forty eighty) hours (including holidays) from the date and time of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Committee.
21. Before issuance of Letter of Acceptance / Work Order, the E-BID inviting authority may verify the credentials & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder are either manufactured or false, in that case Letter of Acceptance / Work Order will not be issued in favour of that bidder under any circumstances and further penal action may be taken against him as per rules.
22. The Tender Committee reserves the right to ignore minor deficiencies at their discretion in case of first call and no challenge whatsoever against such decision of the said committee will be entertained. In case of recall of E-BID, the Tender Committee reserves the right to ignore some deficiencies at their discretion and no challenge whatsoever against such decision of the said committee will be entertained. In case of third and subsequent calls, the Bid Evaluation Committee reserves the right to ignore some more deficiencies at their discretion and no challenge whatsoever against such decision of the said committee will be entertained.
23. Bidders should upload their documents from original copies. Uploading Photocopy & illegible copies will not be accepted.
24. This NleB shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting Authority, shall have to sign the contract consisting of NleB, all E-BID documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading there to.
25. Date & Time Schedule

<b>Sl.No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
a)	Date of uploading of NleB. and Bid Documents (online) (Publishing Date)	28.09.2021 at 10.00 AM
b)	Documents download/sell start date (Online)	28.09.2021 at 10.30 AM
c)	Date of Pre Bid Meeting with the intending bidders at Burdwan Municipality office	05.10.2021 at 12.00 Noon
d)	Bid submission start date (On line)	28.09.2021 at 10.30 AM
e)	Bid Submission closing (On line)	25.10.2021 at 05.00 PM
f)	Bid opening date for Technical Proposals (Online)	28.10.2021 at 11 AM
g)	Date of uploading list for Technically Qualified Bidders (online) As recommended by Tender Committee	To be informed later
h)	Date and Place for opening of Financial Proposal (Online)	To be informed later
i)	Date of uploading of list of qualified bidders along with the offer rates through (on line),	To be informed later
j)	Also if necessary for further negotiation Through offline for final rate.	To be informed later

**Chairperson  
Board of Administrator  
Burdwan Municipality**