

Office of the Burdwan Municipality

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Memo No: -240/ I /E.D.

Date: - 04.10.2021

Notice Inviting Expression of Interest

(N.I.T. no: 6 of 2021-2022)

Burdwan Municipality hereby invites Expression of Interest (EOI) from reputed, reliable, resourceful, bonafide Indian Partnership firms / companies / individual contractors for execution of the following work:

Sl no	Details of work	Earnest Money (Rs.)	Price of agreement papers consisting of Technical and Financial Bid Documents and other annexure as per Govt. Norms .	Name of ULB	Period of Completion	Defect Liability Period
1	Dismantling, Demolition and Disposal rubbish and Debris with all scrap materials of 450 Cum Capacity including its raft foundation & 20.0 m. Staging Height dilapidated RCC Over Head Reservoir along with earth/sand filling entire the excavated portion at Bardhaman House campus within Ward No:- 07 under Burdwan Municipality.	10,000.00	Only successful bidder shall pay as per usual govt. norms	Burdwan Municipality	90 days	As per Govt. norms

1. Applications:

Applications for EOI must be clearly marked "Expression of Interest for Dismantling, Demolition and Disposal rubbish and Debris including all scrap materials of 450 Cum Capacity including its raft foundation & 20.0 m. Staging Height dilapidated RCC Over Head Reservoir along with earth/sand filling entire the excavated portion at Bardhaman House campus within Ward No:- 07 under Burdwan Municipality" and to be submitted in two envelope system along with relevant annexure as per schedule in sealed envelope either by hand or by post/courier to the undersigned. Any bids arriving beyond the schedule time will not be entertained and this office will not be responsible for any postal delay.

The EOI to be submitted in two envelop system in the following manner: -

- Technical Bid: This envelop shall contain the technical details and EMD of Rs. 10,000.00 (Rupees Ten Thousands Only). This envelop should be superscripted as "Technical Bid" on the top.

- b. Financial Bid: This envelop shall contain only the price bid. This envelop should be superscripted as "Financial Bid" on the top.
- c. The final envelop shall contain the above two envelops.
- d. Financial bids of only qualified bidders shall be opened as per schedule. The eligible bidders or their representatives may present at the time of opening of financial bid as per scheduled mentioned date & time .

A. Technical proposal: Applicants for EOI are requested to furnish the following information along with the EMD:

- a. List of common documents shall have to be provided by each bidder at the time of submission of E.O.I.:-

- i) Income Tax Return (Any One of last 3 yrs)
- ii) Audited Balance Sheet (Any One of last 3 yrs)
- iii) Pan Card.
- iv) GST certificate.
- v) Trade License.
- vi) Work Order for the specific work.
- vii) Payment certificate of the said work.
- viii) Affidavit before Notary.
- ix) Declaration of penalty debarment.
- x) Declaration by the bidder must be filled up properly
- xi) Prequalification application for mentioning specific work on company letter head duly signed.
- xii) **Earnest Money** : Rs. 10,000.00 (Rupees Ten Thousand Only) EMD in the form of Demand Draft only in favour of Chairperson, Burdwan Municipality. Unsuccessful bidders will be refunded the EMD after completion of the EOI process. The EMD of the successful agency shall be refunded after completion of work.
- xiii) **Credential/Experience:** Intending bidders should produce credentials of a civil completed work of the minimum value of Rs. 2.50 lakh during 5 years prior to the date of issue of the E.O.I. notice from any Govt. /Semi Govt. / Govt. undertakings/Autonomous Bodies/ Statutory Bodies and Local Bodies

- b. List of documents shall have to be furnish by a Partnership Firm

- i) The power of Attorney for the firm for signing the E.O.I. by a partner.
- ii) Partnership Deed.

B. Financial proposal: Bidder is required to quote his cost on Trunkey basis. The quotation required to be given in the format of Price/ Financial bid.

2. Date & Time Schedule:-

Sl.	Particulars	Date&Time
1	Date of publishing of EOI	05/10/2021
2	Pre bid meeting	26/10/2021 at 03.00 PM
3	Last Date of Submission of EOI to the office of the Burdwan Municipality	28/10/2021 upto 04.00 PM
4	Date of opening of technical bid.	29/10/2021 from 01.00 PM
5	Date of technical bid evaluation	29/10/2021 from 3.00 PM
6	Date of opening financial bid.	30/10/2021 from 12.00 noon

3. **Defect Liability Period:** As per Govt. norms.

4. **Terms & Conditions :**

- a. The authority reserves the right to accept or reject any or all the quotations without assigning any reason or any correspondence whatsoever and no claim in this respect will be entertained. During scrutiny, if it comes to the notice to tender inviting authority that any information provided by the bidder is incorrect /manufactured /fabricated, that bidder will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice. These details of EOI can be downloaded from our website www.burdwanmunicipality.gov.in.
- b. The agency should have to take necessary precautions as per prevalent Govt. norms.
- c. Necessary measures to be taken by the agency as the specified area surrounded by several types of high rise building.
- d. No Mobilization Advance and Secured Advance will be allowed.
- e. The scrap materials such as CI stair, DI pipes with fittings, reinforcement of different dia. Etc. Shall handed over to the agency.
- f. There shall be no provision of Arbitration. Hence clause 25 of 2911 (ii) is omitted vide notification no. 558/SPW dated. 3.12.2011 of Principal Secretary, P.W. & P.W. (Roads) Department.
- g. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

5. **Disclaimer**

BURDWAN MUNICIPALITY has prepared this document solely to assist prospective Bidders in making their decision of whether or not to submit a bid. While BURDWAN MUNICIPALITY has taken due care in the preparation of information contained herein and believes it to be accurate, neither BURDWAN MUNICIPALITY or any of its authorities or agencies nor any of their respective officers employees, agents or advisors gives any warranty or make any representations, express or implied, as to the completeness or accuracy of the information contained in this document or any Information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a Bid. The information is provided on the basis that it is non-binding on BURDWAN MUNICIPALITY, any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

BURDWAN MUNICIPALITY reserves the right not to proceed with the EOI, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the EOI further with any party submitting a bid.

No reimbursement of cost of any type will be paid to persons, or entities, submitting a Bid.

Memo No: -240/1(4)/ i /E.D.

Copy forwarded for information the: -

1. Sri Ainul Haque, Vice-Chairperson, Board of Administrators
2. Smt. Alpna Halder, Vice-Chairperson, Board of Administrators
3. Dr. Sankha Subhra Ghosh, Member, Member, Board of Administrators
4. Smt. Uma Sain, Member, Board of Administrators

Pranab Chatterjee
Chairperson
Board of Administrators
Burdwan Municipality
CHAIRPERSON
Board of Administrators
Burdwan Municipality
Date: 04.10.2021

Pranab Chatterjee
Chairperson
Board of Administrators, Burdwan Municipality
CHAIRPERSON
Board of Administrators
Burdwan Municipality

Memo No: -240/1(8)/ i /E.D.

Date: - 04.10.2021

Copy forwarded for information & wide publication to the: -

1. District Magistrate, Municipal Affairs Section, Burdwan
2. S.D.O. Sadar (North), Burdwan
3. Executive Officer, Burdwan Municipality
4. Finance Officer, Burdwan Municipality
5. Prasanta Mukherjee, A.E., Burdwan Municipality
6. Sunil Baran Ghar, A.E., Burdwan Municipality
7. Office Notice Board.
8. IT-Co-ordinator, Burdwan Municipality to upload in the official website.



**Chairperson
Board of Administrators
Burdwan Municipality**

**CHAIRPERSON
Board of Administrators
Burdwan Municipality**