



OFFICE OF THE

## BURDWAN MUNICIPALITY

G.T. Road, Burdwan, West Bengal, India- 713101

Phone: +91 0342 2662518 / 2664121 / 2662777 Fax: +91 0342 2560717 Email: burdwanmunicipality@gmail.com

Memo No:- 72/L1/XII 6

Date: 03-11-2021

### Notice Inviting Auction

Burdwan Municipality hereby invites applications from reputed and experienced agencies for the purpose of auction of "Damage C.F.L. Lamp & Reject main switch". The sealed application along with credentials and necessary documents should reach this office as per following schedule: -

#### Schedule:

- |   |  |
|---|--|
| 1. Last Date & Time of submission of application: | 20/11/2021 upto 3.00 PM                  |
| 2. Opening of application:                        | 22/11/2021 at 3.00 PM                    |
| 3. Date & time of table auction bid               | 23/11/2021 at 3.00 PM                    |
| 4. Table Money to be Deposited for Auction        | 26/11/2021                               |
| 5. Place of submission of Application:            | License Department, Burdwan Municipality |
| 6. Minimum Bid value                              | 20000/-                                  |

#### Terms and Conditions:

- The short listed applicants will be allowed to bid in the auction as mentioned in point 3 of the schedule.
- The successful bidder has to deposit the final bid amount in full at the concern department within three day from issuance of order.
- The envelop of the sealed application should be superscripted with "Application for auction of **Damage C.F.L. Lamp & Reject main switch**" and the name of the bidder.
- Table Money for Auction to be deposited only by cash at the auction table, before start of the auction. It will be refunded to the unsuccessful bidder immediately after closing of the auction. The amount of the successful bidder will be adjusted with his final amount to be paid.
- Bidder should submit the following documents along with the application for technical evaluation: -
  - Name of the Company/Agency.
  - Address of the registered Office, Phone No./Fax/Email, Website.
  - Legal Status (Company- Public/ Private, Partnership, Limited Liability, Cooperative, Sole Proprietorship, etc.)
  - Contact Details of Designated Representative :Name, Designation, Address, Phone No./Fax/Email.
  - Copy of PAN Card, GST certificate.
  - Copy of the registration certificate for firms registered or Current Trade License.
- The authority reserves the right to accept or reject any or all the applications without assigning any reason or any correspondence whatsoever. The details of Quotation can be downloaded from our website [www.burdwanmunicipality.gov.in](http://www.burdwanmunicipality.gov.in).

*Pranab Chatterjee*  
Chairperson

Board of Administrator  
Burdwan Municipality

Date: 03.11.2021

Memo No: - 72(4)/L1/XII-6  
Copy forwarded for information:

- Sri Ainul Haque, Vice Chairperson, Board of Administrators.
- Smt. Alpana Halder, Vice Chairperson, Board of Administrators.
- Dr. Sankha Subhra Ghosh, Member Board of Administrators.
- Smt. Uma Sain, Member Board of Administrators.

**CHAIRPERSON**  
Board of Administrators  
Burdwan Municipality

Memo No: - 72(7)/L1/XII-6

Date:

#### Copy forwarded for information and to take necessary action:

- Executive Officer, Burdwan Municipality
- Finance Officer, Burdwan Municipality
- Secretary, Burdwan Municipality
- Accountant, Burdwan Municipality.
- IT Co-ordinator, to upload this auction notice at this municipality website.
- ICLD Burdwan Municipality to file up and take necessary action.
- SAE, EE Cell, Burdwan Municipality.

*Pranab Chatterjee*  
Chairperson

Board of Administrator  
Burdwan Municipality

**CHAIRPERSON**  
Board of Administrators  
Burdwan Municipality

3/11/2021