

**OFFICE OF THE**  
**BURDWAN MUNICIPALITY**

**DETAILED NOTICE INVITING TENDER**

No- of 2021-2022

Memo No- 876 / GL / XI-6

Date- 15 / 12 / 2021

On behalf of Board of Administrator, Burdwan Municipality, the Chairperson, BOA Burdwan Municipality invite sealed two cover tenders/quotation for the following works from the eligible tenders as papers particulars given below and will be received by Chairperson, BOA Burdwan Municipality.

- 2) The tender documents & others relevant particulars (if any) may be seen by the intending tenders during office hours in the Burdwan Municipality from 11.30 a.m.

1. a)	Name of the work	:	As per annexure.
b)	Contractor eligible to submit tender	:	Bonafide & Resourceful agency.
c)	Estimated value of work put to tender	:	As per Annexure.
d)	Earnest Money	:	As per Annexure
e)	Tender is to be submitted	:	In sealed two cover system. (i) Technical (ii) Financial
f)	Price per copy of the agreement & tender form	:	The lowest bidder has to make an agreement (2 copies) by depositing requisite cost of agreement / tender paper as specified in Annexure.
g)	Date of Publication	:	15/12/2021
h)	Date & time for dropping of tender documents	:	24/12/2021 upto 04.00 p.m.
i)	Date & time for opening the tender	:	24/12/2021 4.30 pm
j)	Mode of issue of tender paper	:	Not Applicable
k)	Location of Godown from which Deptt.. materials (if any) May be issued	:	Municipality Store, N.D. Kayem Lane, Burdwan (Will be issued exclusively on recommendation of the Engineer-in- Charge.)

- 3) Applicants intending to purchase tender papers are requested to produce Valid PAN No., Up to Date Trade License, Professional Tax, Income Tax return Certificate, G.S.T. Registration Certificate and a prayer for purchase of tender documents addressed to the Executive Officer, Burdwan Municipality.
- 4) The rate quoted should be inclusive of all cost of transportation, loading, unloading, staking at site within any municipal area of the State of West Bengal, and all applicable taxes what so ever.
- 5) Deduction viz (i) IT or any other taxes, & Cess due as per rules, will also be deducted from the bill of the agency.
- 6) No Mobilisation Advance and Secured Advance will be allowed.
- 7) There shall be no provision of Arbitration. Hence clause 25 of 2911 (ii) is omitted vide notification no. 558/SPW dated. 3.12.2011 of Principal Secretary, P.W. & P.W. (Roads) Department.
- 8) The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

9) No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.

10) The undersigned reserves the right to reject the lowest tender or all the tender without assigning any reason thereof and not bound to accept the lowest tender also.

Encl:- ANNEXURE

  
Chairperson  
Board of Administrator  
Burdwan Municipality

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Date- 15/12/2021

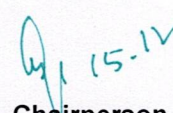
Copy forwarded for kind information to:

- 1) Vice-Chairpersons, Board of Administrator, Burdwan Municipality
- 2) The Executive Engineer, MED, Burdwan Division
- 3) The Executive Officer, Burdwan Municipality
- 4) The Finance Officer, Burdwan Municipality
- 5) Secretary, Burdwan Municipality & NODAL Officer, AMRUT
- 6) Koushil Samata, UP, AMRUT, Burdwan Municipality ----- to publish at newspapers.
- 7) Aritra Kesh, I.T, Co-Ordinator----- to publish at departmental website.
- 8) CA to District Magistrate, Purba Bardhaman----- for his kind appraisal to authority.
- 9) CA S.D.O, Sadar(North), Purba Bardhaman----- for his kind appraisal to authority.

  
Vice- Chairperson  
Board of Administrator  
Burdwan Municipality

Annexure

Sl No	Description of Items	Ward No.	Sanction Amount (Rs)	Estimated Amount Put to Tender (Rs)	Completion Period	Scheme
1.	Aluminum Partition Between XEROX Room and Executive Officer's Chamber at Municipality Office premises under Burdwan Municipality	N/A	51435.00	49950.85	7 days	15 th F.C
2.	Painting of Chamber of Board of Administrator, Office Toilet and Engg. Department Toilet at Municipality office in Ward No.-7 within Burdwan Municipality	7	84556.00	82117.20	15 days	15 th F.C

  
Vice- Chairperson  
Board of Administrator  
Burdwan Municipality