



OFFICE OF THE
BURDWAN MUNICIPALITY

DETAILED NOTICE INVITING QUOTATION
NIQ No.- 4/2022-23

Memo No. 2405/GC/XI/22

Date: 19/10/22

The Chairman, Burdwan Municipality on behalf of Board of Councilor Invite sealed quotation for the supply of different materials, as per annexure and will be received by the Chairman, Burdwan Municipality.

2) The quotation documents & others relevant particulars (if any) may be seen by the intending quotation during office hours at the General Department Burdwan Municipality from 11.30 a.m. onwards.

	<u>Name of the work</u>		<u>As per annexure</u>
1.a)	Contractor eligible to submit quotation	:	Bonafide & Resourceful agency
b)	Estimated value of work put to quotation	:	As per Annexure.
c)	Earnest Money	:	As per Annexure.
d)	Quotation is to be submitted	:	In sealed Envelope.
e)	Date of Publication	:	20.10.2022
f)	Date & time for dropping of quotation documents	:	05.11.2022 – 3 P.M.
g)	Date & time for opening the quotation	:	07.11.2022 – 1 P.M.
h)	Location of Godown from which deptt. Materials (if any) May be issued	:	Municipality Store, N.d. Kayem Lane, Burdwan (Will be issued exclusively of recommendation of the Engineer-in-charge.)


3) Applicants intending to participate are requested to attach valid PAN No., Up to Date Trade License, Professional Tax, Income Tax return Certificate, G.S.T. Registration Certificate.

4) The rate quoted should be inclusive of all cost of transportation, loading, unloading, and all applicable taxes what so ever.

5) Deduction viz (i) IT or any other taxes, & Cess due as per rules, will also be deducted from the bill of the agency.

6) No Mobilization Advance and Secured Advance will be allowed.

Encl : Annexure



Chairman
Burdwan Municipality



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ANNEXURE

SL. NO.	ITEM	QUANTITY (NO.)
1.	3 SETTER VISITOR CHAIR IN FRONT OF CHAIRMAN'S CEMBER	08 NOS.
2.	HIGH BACK WOODEN CHAIR WITH HANDLE	09 NOS.
3.	ENGINEERING WOOD MAKE OFFICE TABLE	09 NOS.
4.	ALMIRAH (MODEL NO. PF01 (0829) FOR VICE-CHAIRMAN'S CEMBER	01 NO.
5.	ALMIRAH (MODEL NO. PFECO-1 (3027) FOR MCIC (HEALTH)	01 NO.
6.	STEEL VISITOR CHAIR	34 NOS.



Chairman
Burdwan Municipality

Memo No:- 2405/Ge/1(12)/XIG-8

Date:- 19/10/22

Copy forwarded for information:-

- 1) Vice-Chairman, Burdwan Municipality
- 2) Executive Officer Burdwan Municipality
- 3) Finance Officer, Burdwan Municipality
- 4) Secretary, Burdwan Municipality
- 5) Subarna Mahiuddin, UIS, AMRUT & In-Charge Water Works
- 6) Tender / Purches committee, Burdwan Municipality
- 7) CA to SDO, Sadar (North) for his kind appraisal to authority
- 8) CA to DM, for his kind appraisal to authority, Purba Bardhaman
- 9) Office Notice Board, Burdwan Municipality
- 10) I.T Co-Ordinator to publish in Burdwan Municipality Website
- 11) Relevant file, W.W Department, Burdwan Municipality
- 12) News papers


Chairman
Burdwan Municipality