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OFFICE OF THE BURDWAN MUNICIPALITY

G.T. Road, P.O. & Dist. - Burdwan. West Bengal, India – 713101.

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Email: burdwanmunicipality@gmail.com / Website: www.burdwanmunicipality.gov.in

Memo No: - 215/SWM/XI-1

NIQ No – 03 of 2024 -25

Dated: - 18.07.24

Burdwan Municipality here by invites sealed quotation from reputed Agencies / Suppliers for Supply of Leaflets under S.W.M. Department.

Tendering Schedules:-

- 1) Last Date & Time of Submission of Quotation 29/07/2024, 02.00 PM
- 2) Opening of Quotation 30/07/2024, 03.00 PM
- 3) Place of Submission of Quotation S.W.M. Department. Burdwan Municipality.

Description of work: -

Sl. No	Description Work	Quantity
1.	Supply of Leaflets.	75,000 pieces

Terms and conditions: -

4. One representative of each vendor may attend the opening the sealed quotations.
5. Quotationer can visit this office in any working day during working hours to inspect the records.
6. Quotationer should submit the following along with the quotation for technical evaluation.
 - a) Copy of Trade Licence, P. Tax Certificate.
 - b) Bidder / Quotationer are requested to quote their rates (Item wise) including all Taxes.
7. The authority also reserves the right to accept or reject any or the entire quotation papers without showing any reason whatsoever.
8. For details visit www.burdwanmunicipality.gov.in

18/07/24
Chairman
Burdwan Municipality

Memo No: - 215/1(10)/SWM/XI-1

Dated: - 18.07.24

Copy forwarded for information:-

1. Vice Chairman, Burdwan Municipality.
2. MCIC (SWM), Burdwan Municipality.
3. Executive Officer, Burdwan Municipality.
4. Finance Officer, Burdwan Municipality.
5. Health Officer, Burdwan Municipality.
6. Secretary, Burdwan Municipality.
7. Nodal Officer (SWM), Burdwan Municipality.
8. S.I Burdwan Municipality.
9. Accountant, Burdwan Municipality.
10. I.T Co-ordinator, Notice Board and Official Website, Burdwan Municipality.

18/07/24
Chairman
Burdwan Municipality